



CITY OF ATLANTA

Job Announcement

RECREATION SPECIALIST

STARTING SALARY: \$29,231

Salary Grade: 11

Applications Accepted From: February 13, 2006 until February 24, 2006

Minimum Job Requirements

Persons applying must have all of the following to qualify: Bachelor's degree in Recreation, Recreation Administration, Therapeutic Recreation, Physical Education, Applied Arts, Primary or Secondary Education or a closely related field and one (1) year of experience in the recreation field which involved the instruction of youth and/or adults in at least one major recreational activity, e.g., arts and crafts, individual and team sports, exercise, dance, etc. Equivalent combinations of training and experience will be determined under prescribed guidelines. However, training and experience will not be substituted for the required High School diploma or GED.

Licenses and Certificates

Appointees must possess a valid Georgia driver's license at the time of appointment. Must provide own transportation to and from recreation locations. Persons appointed must obtain certification in CPR and First Aid within four months of hire. All licenses and certificates must remain valid during tenure in this position.

Duties of the Job:

This employee may plan, organize and implement a comprehensive recreation program for various age groups of persons in music, dance, arts and crafts, sports, camping or other recreational specialties; sets up equipment needed for specialized activities; issues and collects materials required; prepares program budget which may include fund raising activities; plans and implements in-service staff training programs; ensures that necessary precautions are observed to secure the safety of recreation participants and spectators. Performs related duties as required.

To Apply For This Job

Applications will be accepted weekdays during the hours 8:30 a.m. - 4:30 p.m., Monday through Friday.

Apply at: Department of Human Resources, 68 Mitchell Street SW, Suite 2120, Atlanta, GA 30303

Resumes will not be accepted in lieu of application.

Phone: (404) 330-6369 www.atlantaga.gov FAX: (404) 658-6157

Affirmative Action/Equal Opportunity Employer

The City of Atlanta is an Equal Opportunity Employer and does not discriminate on the basis of Race, Sex, Age, National Origin, Religion, Sexual Orientation or Physical/Mental Disability (Except where physical requirements constitute a bona fide occupational qualification.)

APPLICANTS WHO MEET THE ABOVE REQUIREMENTS ARE PLACED ON THE ELIGIBLE REGISTER IN THREE CATEGORIES: QUALIFIED, WELL QUALIFIED, HIGHLY QUALIFIED.

The Examination For This Job Will Consist Of An Evaluation of Applicant Training And Experience.